

~~SECRET~~

1. ~~Confidential Information~~

DIARY NOTES

ADD/A

21 June 1952

1. Approved of the recommendations contained in the staff study made by the Acting Assistant Director (Personnel) that:

- a. All new recruits in the category of clerk-typist, stenographer, and secretary be initially slotted against the Personnel Pool T/O, regardless of recruitment source;
- b. The Personnel Pool T/O be raised from its present limit of 223 to 600. (In effect, this does not increase the ceiling in any way and we will still have only approximately 200 personnel on duty in the Pool at any one time. It merely allows Personnel greater leeway in recruitment.)

I have emphasized to Colonel Baird the importance of assigning to an office any personnel recruited by that office, unless mutually satisfactory arrangements are made to do otherwise, and have also requested that a report indicating how this program is working be submitted to the Deputy Director on or about 1 September 1952.

2. I have asked Bill Peel to call a meeting of representatives of Administrative Service, Procurement and Supply, and the Comptroller's Office for the purpose of devising a workable understanding and procedure concerning

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3. I asked Ed Saunders to expedite to me through the General Counsel a memorandum in connection with the case of misuse of funds.

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4. I asked Bill Peel to send over Regulation [redacted] stating that I would recommend to the Director that we publish it without the DD/P section in view of the reorganization which Mr. Wisner says is imminent.

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